



# SUSPENDED ACCESS EQUIPMENT USE REQUEST

Mandatory fields must be completed to prevent processing delays. Minimum 72 hours' notice required.

## GENERAL INFORMATION (Mandatory)

CLIENT \_\_\_\_\_

CLIENT NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_

BUILDING \_\_\_\_\_ DATE OF REQUEST \_\_\_\_\_

## CONTRACTOR / SERVICE PROVIDER INFORMATION (Mandatory)

COMPANY \_\_\_\_\_

CONTACT NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_

CELLULAR \_\_\_\_\_ EMAIL \_\_\_\_\_

## PROJECT INFORMATION (Mandatory)

DESCRIPTION OF SERVICE \_\_\_\_\_

## EQUIPMENT REQUIRED:

SWING STAGE (Permanent)  SWING STAGE (Temporary)  DAVIT BASES  DAVIT ARMS

ANCHORS  OTHER – If tying off to other equipment, please describe: \_\_\_\_\_

DATE OF WORK - from \_\_\_\_\_ to \_\_\_\_\_

TIME OF WORK - from \_\_\_\_\_ to \_\_\_\_\_

## DESCRIPTION OF HOW EQUIPMENT WILL BE USED (Mandatory):

\_\_\_\_\_

\_\_\_\_\_

Note: Attach sketch and/or photographs to indicate which equipment (e.g. which anchors) will be used and how it will be used.

## LIST OF EMPLOYEES WHO WILL BE USING THE EQUIPMENT (Mandatory):

\_\_\_\_\_

\_\_\_\_\_

## EMPLOYEE TRAINING:

FALL ARREST

SWING STAGE OPERATION

DOCUMENTS AND RECORDS (Relevant training certificates must be attached)

The contractor acknowledges that the listed employees have all be trained in the relevant aspects of fall arrest and suspended access. **Initial here:** \_\_\_\_\_

Submit this form to CF CONNECT ([cfconnect@cadillacfairview.com](mailto:cfconnect@cadillacfairview.com)) and copy the CF Manager that is assigned to the tenant/landlord project.